

The Ad Hoc Committee on IAML Archives. Terms of Reference

The Ad Hoc Committee on IAML Archives is tasked with revising the guidelines and procedures relating to IAML's archive of materials in all formats deemed of permanent value for the organization. This includes developing detailed plans for the preservation of IAML's electronic documents in a digital archive and proposing a means of transferring current and future records to the digital archive. It shall prepare a job description for a IAML Archivist, carrying a stipend, in time for the mid-year Board meeting in 2019, allowing for the candidate to be proposed to the General Assembly at the 2019 Congress in Kraków. The Committee shall be composed of no more than eight members including the President, the Secretary General, the IAML Historian, and the archivist at the location of the physical archive. The work shall be completed by the Congress in Kraków in 2019.