

Minutes from the Council Meeting on

Sunday 13 July, at 14.00, Thursday 17 July, at 16.00, and Friday 18 July at 13.30

Present (Sunday 13 July = I; Thursday 17 July = II; Friday 18 July = III):

Kathy **Adamson** (II, III; Observer); Thomas **Aigner** (II, III; National representative of Austria during session II and III); Tsuneko **Arakawa** (I, II, III; National representative of Japan); Alenka **Bagarič** (II; Observer); Jon **Bagüés** (I, II, III; National representative of Spain); Evan **Baker** (I; Observer); Antonio **Baldassare** (II; RIdIM); Dorothea **Baumann** (II; Observer); Peter **Baxter** (I, II, III; National representative of UK & Ireland); Zdravko **Blažekovič** (I; RILM); Nienke de **Boer** (I, III; Chair of the Broadcasting and Orchestra Libraries Branch); Bonna **Boettcher** (I, III; Observer); Maureen **Buja** (I, II, III; Editor of *Fontes Artis Musicae*; National representative of Hong Kong); Kerstin **Carpvik** (I, II, III; National representative of Sweden during session I and III); Žvilė **Časaitė** (I, II, III; National representative of Lithuania); Jim **Cassaro** (I, II, III; Chair of the Research Libraries Branch); Anders **Cato** (I, II; Observer); Richard **Chesser** (I, II, III; Chair of the Constitution Committee); Inger **Christiansen** (I, II, III; Observer); Michael **Colby** (I, II, III; National representative of the USA); Marie **Cornaz** (III; Observer); Elizabeth **Davis** (I, II, III; Observer); David **Day** (I; Observer); Kris **De Baerdemacker** (II, III; Observer); Giovanni **Dequal** (II, III; Observer); Evelyne **Diendorf** (II, III; National representative of Switzerland); Jürgen **Diet** (I, II, III; National representative of Germany); Laurel **Dingle** (III; National representative of Australia); Barbara **Dobbs Mackenzie** (I, II, III; President; Editor-in-Chief of RILM); Carolyn **Dow** (I, II, III; Chair of the Public Libraries Branch); Jantien **Dubbeldam** (I, II; National representative of the Netherlands); Johan **Eeckeloo** (I, II, III; Vice President; Chair of the Libraries in Music Teaching Institutions Branch); Stefan **Engl** (I, II, III; Observer); Inger **Enquist** (I, II, III; Observer); Helen **Faulkner** (I; Chair of the Copyright Committee); Sandrine **Ferrer** (II; Observer); Roger **Flury** (I, II, III; Past President; National representative of New Zealand); Susanne **Frintrop** (I, II, III; Observer); Isabelle **Gauchet Doris** (II; Observer); Massimo **Gentili-Tedeschi** (I, II, III; Observer); Brigitte **Geyer** (II; Observer); Paola **Gibbin** (II; Observer); Elisabeth **Giuliani** (II; National representative of France); Julianna **Gócza** (I, II, III; National representative of Hungary); Maria Luz **González Peña** (II, III; Observer); Maria José **González Ribot** (II, III; Observer); Antony **Gordon** (I, II, III; Vice President); Jane **Gottlieb** (I, II; Observer); Friederike **Grigat** (II; Observer); André **Guerra Cotta** (II; Observer); Kathleen **Haefliger** (I, II; Observer); Joseph **Hafner** (I, II, III; Vice President; Chair of the Cataloguing Commission; Chair of the Publications Committee); Heidi **Heinmaa** (II, III; Observer); Margareta **Holdar Davidsson** (I, II; Observer); Berit **Holth** (I, II, III; Observer); Caitríona **Honohan** (II; Observer); Stanisław **Hrabia** (I, II, III; Vice President; Chair of the Programme Committee; National representative of Poland); Chun-Zen **Huang** (II; Observer); Marguerite **Iskenderian** (II, III; Observer); Thomas **Kalk** (I, II, III; Treasurer); Claire **Kidwell** (I, II, III; Observer); Bob **Kosovsky** (II; Observer); Hanneke **Kuiper** (II; Observer); Katie **Lai** (II, III; Observer); Jutta **Lambrecht** (II, III; Observer); Thomas **Leibnitz** (II, III; Observer); Anne **Le Lay** (II, III; Observer); Frédéric **Lemmers** (II, III; Observer); Peter **Linnit** (II; Observer); Sean **Luyk** (II; National representative of Canada); Sandi-Jo **Malmon** (II; Observer); Mariko **Matsue** (I, III; Observer); Marina **Mihaileca** (II; Observer); Balázs **Mikusi** (II, III; Observer); Claudia **Monien** (II; Observer); Jana **Navrátilová** (II, III; Observer); Lena **Nettelbladt** (I, II, III; Observer); Margareta **Odenman** (I, II; Observer); Ann-Christine **Olsson** (I, II; Observer); Geraldine **Ostrove** (I, II; Observer); Ruta **Palmbaha** (II; Observer); Charles **Peters** (II;

Observer); Suzana **Petrášková** (II, III; Observer); Virginija **Pleskiene** (I; Observer); Debra **Pring** (II; Observer); Svea **Pärsimägi** (II, III; Observer); Viida **Raag** (II, III; Observer); Ilvi **Rauna** (II, III; Observer); Patrizia **Rebulla** (I; Observer); Rupert **Ridgewell** (I, II, III; Chair of the Bibliography Commission); Katre **Riisalu** (II, III; Observer); Federica **Riva** (I, II; National representative of Italy); John **Roberts** (I, II, III; Observer); Frida **Røsand** (I, II, III; National representative of Norway); Chris **Scobie** (II; Observer); Darwin **Scott** (I; Observer); Evabritt **Selén** (I, II; Observer); Alla **Semenyuk** (II; Observer); Martie **Severt** (I, II, III; Past Past President; Chair of the Outreach Committee); Zoja **Seyčová** (II, III; National representative of the Czech Republic); Maria **Sheherbakova** (I; Observer); Pia **Shekhter** (I, II, III; Secretary General); David **Sommerfield** (II; Observer); Marie-Gabrielle **Soret** (I, II, III; Chair of Archives and Music Documentation Centres Branch); Birgitta **Sparre** (II; National representative of Sweden during session II); Annika **Stemshorn** (III; Observer); Juliane **Streu** (II; Observer); Musse Magnussen **Svare** (II; Observer); Geoff **Thomason** (I, II, III; Chair of the Commission on Service and Training); Pam **Thompson** (II, III; Chair of the Advocacy Committee); Yasuko **Todo** (II; Observer); Tiina **Tolonen** (I, II, III; National representative of Finland); Judy **Tsou** (I; III; Observer); Jaakko **Tuohiniemi** (II; Observer); Carolin **Unger** (I; Observer); Kaie **Vigipuu-Kreintaal** (II, III; National representative of Estonia); Olivia **Wahnon de Oliveira** (II, III; Observer); Marta **Walkusz** (III; Observer); Jennifer **Ward** (I, II, III; Web Editor); Mary **Wedgewood** (I, II, III; Observer); Wibke **Weigand** (II, III; Observer); Barbara **Wiermann** (I, II, III; Observer); Sebastian **Wilke** (I, II; Observer); **Wu** Pei-Jung (II; Observer)

1. Welcome and Apologies

The President, Barbara Dobbs Mackenzie, welcomed everybody to Antwerp and to the Council meeting. She acknowledged the hard and excellent preparatory work done by the organizing committee and was looking forward to an exciting week. The President explained who was a member of Council and who had the right to vote. Council approved countries with fewer than ten members with a designated representative present being allowed to vote. After gaining approval from the Council members to allow observers to speak the President opened the meeting.

There were no apologies.

2. Matters arising from the minutes of the 2013 Council meeting in Vienna.

The minutes were published on the IAML website by the Secretary General with an announcement on IAML-L. There were no matters arising.

3. President's report

The President started her report by thanking the Board members for their individual and collective efforts. She was amazed by the hard work that was carried out during the year. The President especially thanked the Secretary General, the Past President and the Treasurer for their support during

her first year as President of IAML. She continued to thank the organizing committee, led by Jan Dewilde, as well as the Programme Committee, chaired by Stanisław Hrabia

The work of the Association proceeded at quite a pace since the last conference in Vienna. The President started by presenting the work of the Constitution Reform Committee, which consisted of Richard Chesser, Roger Flury, Catherine Massip, Geraldine Ostrove, Pia Shekhter, Barbara Wiermann and herself. In addition, John Roberts and Jan Guise from the previous Ad hoc Committee joined the group. Richard Chesser very ably chaired the Committee and the proposal for the revised documents (the Constitution and the Rules of Procedure) reached the Secretary General six months before the coming General Assembly, in accordance with the IAML Constitution. The revisions were then translated into German by Barbara Wiermann, Thomas Kalk and Andreas Odenkirchen. Catherine Massip made the French translation. The President thanked the translators for their work. This was a major undertaking considering the length of the documents and the importance of the details. The revised versions of the Constitution and the Rules of Procedure, along with a summary and an explanation, were shared with the membership on IAML-L and the website three months in advance of the General Assembly, as stipulated by the IAML Constitution.

The IAML web team, consisting of Stefanie Hundsberger (Web Editor), Astrid Evasdotter Smith and Jennifer Ward (Assistant Web Editors), Gabriele Gamba (Webmaster) along with Antony Gordon (Co-Chair of the Publications Committee) and Jutta Lambrecht (previous Chair of the Publications Committee), was working with Web Designer Göran Lind on a new website for IAML. The website was designed to work across mobile and desktop platforms. The team also was very active on the current Website, as well as on Twitter and Facebook. We now have 211 followers on Twitter and 192 “likes” on Facebook. The President especially recognized Jennifer Ward’s many efforts, in particular the “IAML News: Friday Edition”, which was a great addition to our communications. She encouraged all members to get involved. It was a very important way of increasing the Association’s visibility and raising our voice on relevant issues. She was also aware of the fact that the majority of the IAML members were not present at the conference. It would be very good if we could make them feel included with the help of social media.

Gabriele Gamba had a great deal of work to do with transferring the website from Massimo Gentili-Tedeschi’s server to a commercial website host in Iceland. The transfer was recently completed. Both Massimo Gentili-Tedeschi and Gabriele Gamba were thanked.

The Board learned many things from the 300 responses to the conference survey after the Vienna conference. Joseph Hafner presented the results on the IAML website. The President announced that there would be another survey following the conference in Antwerp and asked everybody to take the time to fill it in.

The President thanked the Editor of IAML’s journal *Fontes Artis Musicae*, Maureen Buja, for her diligent work. Maureen Buja will be stepping down from the editorship at the end of 2015 after ten years in this role. Interviews for a new editor have already taken place in Antwerp.

The Chair of the Publications Committee (printed matter), Joseph Hafner and the President were presently working with the distributors of all the online full-text aggregations in which *Fontes* appeared, to review contract terms and usage statistics. *Fontes* was now available on JSTOR.

The President congratulated the national IAML branches in Germany (AIBM) and UK & Ireland, which celebrated their 60th anniversaries last year. The Polish Branch would celebrate its 50th anniversary in September 2014.

The President gave a presentation about IAML at the First Brazilian Congress of Research and Information Systems in Music (AIBM/IAML-2013) in Brasilia in October. Massimo Gentili-Tedeschi

was also invited and made a much appreciated presentation about challenges and tools for music librarians.

In November, the President participated in a conference called *Keeping Music Alive: Innovative Approaches to Music Documentation and Interpretation* at Ewha Womans University in Seoul, South Korea. Other IAML members were also been invited: Jürgen Diet, Yumiko Hasegawa, Rupert Ridgewell, Pia Shekhter, and Jennifer Ward. Pia Shekhter gave a talk called “Librarians of the World Keeping Music Alive: A Presentation of IAML”. She made a report of the conference on the IAML website.

In March, the President participated in the first Conference of the Regional Association for Latin America and the Caribbean of the International Musicological Society, hosted by Casa de las Américas in Havana, Cuba. There were three separate sessions focusing on the four R-Projects. The President spoke about IAML on several occasions, including at the business meeting.

Those three conferences provided excellent opportunities to learn about music librarianship and documentation in Latin America and in Asia. It was also a chance to try to increase participation in IAML from these regions.

The IAML Board gathered for its mid-year two-day meeting in March in Brussels. Topics included finances, national branches, subject commissions, professional branches, committees, working groups, the revision of the Constitution and Rules of Procedure, forthcoming conferences, IAML publications and social media, a proposed Code of Conduct, and much more.

Later in March, the President attended the Music Library Association conference in Atlanta, Georgia, USA, where she gave a brief presentation on IAML at the Business Meeting and showed the invitation video for the conference in Antwerp.

In April, she attended the Annual Study Weekend of the IAML (UK & Ireland) Branch at Fitzwilliam College, Cambridge, UK, together with the Secretary General.

The President was invited by the Canadian Association of Music Libraries (CAML) to be the keynote speaker at its annual conference in late May. In her keynote address she talked about IAML and about the past, present, and future of all four R-Projects.

Finally, the President has been working with Jane Gottlieb and Jim Cassaro, Co-Chairs of the organizing committee, and the rest of the committee members, on the next year’s joint IAML/IMS meeting in New York. The conference would take place at the Juilliard School at the end of June. The theme of the conference would be *Music Research in the Digital Age* - a topic relevant to members of both organizations.

The Advocacy Committee approved by Council the previous year in Vienna has now been formed, with Pam Thompson as Chair. The President encouraged members to get involved in the work of the Association now that so much was happening. The conference was a good opportunity to approach members of the Board or chairs of branches and commissions etc.

Some IAML members were honoured with prestigious awards this year:

IAML's Past President Roger Flury's book *Giacomo Puccini: A Discography* (Scarecrow Press) won the 2013 Association for Recorded Sound Collections Award for Excellence in Historical Recorded Sound Research in Classical Music - Discography. The goal of the ARSC Awards Program was to recognize and draw attention to the finest work now being published in the field of recorded sound research.

Veslemøy Heintz, a previous President and an Honorary Member, received the prestigious Medal for the Promotion of Music (Medaljen för Tonkonstens Främjande) given by the Royal Swedish Academy of Music for significant contributions to the promotion of Swedish Music.

Jim Cassaro, a past Vice-President of IAML and current Chair of the Research Libraries Branch, was awarded the 2014 Music Library Association Citation and thus made an Honorary Member of the MLA. This was MLA's highest tribute for lifetime achievement awarded in recognition of distinguished service to music librarianship over a career.

The President will continue to publish quarterly updates in the coming year.

4. Secretary General's report

The Secretary General, Pia Shekhter, reported on her activities since the last Conference in Vienna.

She participated in the annual conference of the German National Branch (AIBM), which took place in Berlin in the middle of September. It was a special occasion since AIBM celebrated its 60th anniversary in 2013. She gave a presentation about the network of librarians working at Nordic Music Conservatoires at the session with "Arbeitsgruppe Musikhochschulbibliotheken".

The Secretary General also had the privilege of attending the Annual Study Weekend of the IAML (UK & Ireland) Branch in Cambridge together with the President. She spoke about collaboration between IAML's national branches - something she saw as having a great potential.

The Secretary General was very impressed by the high standards of the two conferences, which were similar to IAML's conferences on a smaller scale: parallel sessions, general assemblies, concerts, farewell dinners etc. She took the opportunity to visit many libraries in Berlin, Cambridge and Oxford and was very grateful to all IAML colleagues who made her feel so welcome.

The Secretary General was included in the group of IAML members, who were invited to the Conference *Keeping Music Alive* in Seoul. It was a great opportunity for IAML to reach out to the Far East.

She shared her impressions from these conferences in three reports on the IAML website.

The Secretary General was a member of the "Constitution Reform Committee" and participated in the discussions leading up to the proposal that would soon be presented by John Roberts.

She thanked all Chairs of IAML's national branches; the Editor of *Fontes Artis Musicae*, Maureen Buja; and the Webmaster, Gabriele Gamba, for once more managing to have all national reports on the IAML website ahead of the conference.

The usual secretarial duties were performed during the year, such as preparations for the different meetings with IAML's official bodies, writing minutes, updating yearbooks, corresponding with members, sending invitations, contacting speakers, chairs and translators, compiling the IAML directory etc. She corresponded with newcomers and invited them to the introductory session with the Board and First Time Attendees. She also contacted delegates who wished to have or be a mentor and paired them together. She arranged a special lunch meeting for the Scandinavian and Baltic countries at their request. She also prepared for the elections of officers of branches and commissions, which would take place during the conference week.

The Secretary General announced that she had completed her initial four-year term and had indicated to the Board that she would like to renew her appointment for a further two years with the possibility of renewal at the end of that period. The President put the renewal to a vote. The Council approved unanimously.

5. Treasurer's report

The Treasurer, Thomas Kalk, commented on the Financial Report, which was published on the IAML website in advance of the meeting with an announcement on IAML-L.

The Treasurer started by thanking all treasurers and secretaries of national branches for their help and efforts during the year. Income from branch memberships were on target. Dues should be paid by 1 March each year and a current list of members should be sent to the Treasurer by that date. It was important that payments should be made on time and that the membership lists were updated so that the Treasurer could make accurate budget forecasts. In addition, a substantial amount of money could be saved by making sure that the journal was not sent to people who were no longer members or to wrong addresses.

Membership in 2013 had gone down notably. We lost 65 members and it looked as though this trend would continue in 2014. The matter was an item on the agenda for the Roundtable Discussion between the Board and National Representatives on Tuesday morning.

The Treasurer expected increased incomes from royalties in the future. Expenditure was less than budgeted, but the honoraria for the Web Editor and the Assistant Web Editors were postponed to 2014.

A PayPal account was opened, which was especially useful for overseas members. PayPal charged a percentage of the amount paid and was therefore only used for small transactions.

The Treasurer thanked Verena Funtenberger and Andreas Linne for their assistance in auditing the accounts. He also thanked his predecessor Kathy Adamson for her support.

The Board proposed that we should keep membership dues at the present level for 2016: €68 for institutions and €41 for individual members. This was unanimously approved.

6. Discussion of proposed changes to the Constitution and the Rules of Procedure

The President started by giving some background information. During the Conference in Vienna the previous year Council had requested that a Committee should be formed to revise IAML's governing documents to reflect the new two-tier structure (Board and General Assembly). The work was completed within the set time frame and according to the stipulations in the Constitution. The

following discussion would be led by John Roberts, a member of the Constitution Reform Committee. The President pointed out that all members of the Committee fully supported the report.

John Roberts confirmed that the documents with the proposed changes in the Constitution and the Rules of Procedure were received by the Secretary General six months before the General Assembly in Antwerp, as stipulated in the current Constitution. After the Board's approval they were disseminated to the members (published on the IAML website with an announcement on IAML-L) together with a summary and an explanation three months in advance of the General Assembly, also required by the current Constitution. All documents were published in English, French and German.

The attendees were welcome to discuss separate parts of the proposal, but at the end it would have to be voted on as a whole since the different parts were totally interdependent.

A long discussion followed after this introduction. One controversial point was that the national representatives would no longer have the right to vote on behalf of their respective branch. The Forum of National Representatives was only a consultant body with no voting rights. There was also a concern that people would be afraid to speak in such a large group as the General Assembly.

John Roberts answered that the Council had, in fact, not often exercised its power in recent years. Proposals from the Board were usually unanimously approved. In fact, the second Council session usually had as many attendees as the General Assembly. He expected that people would feel more confident to speak in the two forums, which would be much smaller and more coherent groups with less formal meetings. There would be one Vice-President in each Forum as a liaison with the Board. The Board would not ignore recommendations from these official bodies.

Massimo Gentili-Tedeschi made comparisons with his experiences from IFLA. The delegates of the General Assembly received different numbers of votes depending on the size of the organization they represented. He suggested that we would consider giving the national representatives and the chairs of the commissions and branches additional votes. That might result in a better balance and more involvement.

John Roberts thought that the comparison was not quite relevant since IFLA was a much larger, more complex, and diverse organization. He thought that the gain of giving everybody present an equal chance to vote outweighed the advantages of the IFLA system. The matter had, however, been discussed by the Committee. He emphasized that this would not be the end of the process to change the structure of IAML. It would be easier to make further changes under the new system.

7. Voting on the proposed changes to the Constitution and the Rules of Procedure

The motion on the proposed changes to the Constitution and the Rules of Procedure took place during the second Council session. The President summarized the discussion that had taken place during the meeting on Sunday and asked if anybody would like to present any new comments before voting on the motion.

The motion was to accept the changes to the Constitution and Rules of Procedure as proposed by the Ad hoc Committee (including the two corrections handed out as errata at the beginning of the meeting), and in addition to authorize the current President to remain in office for a total of four years, followed by just two years as Past President. The Council approved. There were two votes against and no abstentions. The President recognized that we had just passed a major milestone for IAML

8. Discussion of a proposal to form an Ad hoc Committee on Organizational Structure (Level 2)

The President acknowledged that these changes, however important, were only the beginning of the process of reforming IAML's administrative structure. Several members expressed the opinion that we must continue by looking at other levels in the Association, such as professional branches, subject commissions, committees etc. We must ask ourselves if these were the right groups and if we were focusing on the right things. The Board put forth a proposal to form an Ad hoc Committee on Organizational Structure (Level 2).

According to the proposal the Committee should be composed in a way that balanced members with a broad experience of IAML with fresh faces and voices. There would be a two-year timeline to provide ample opportunity for discussion by everyone. The first step for the Committee would be to produce a report with preliminary recommendations for the mid-year Board meeting. After that a report would be disseminated to the members online for discussions before the Conference in New York in 2015. The Committee would then prepare drafts of terms of references for final consideration at the Conference in Rome in 2016.

The voting would take place at the General Assembly.

9. Honorary memberships

The President declared that it was a great pleasure to recommend, on behalf of the Board, that an Honorary Membership would be awarded to John Roberts in recognition of his long service to IAML in many capacities, notably as President and, most recently, as a member of the Committee responsible for drafting the new Constitution. The Board felt that John Roberts fulfilled the criteria for this honour through his active IAML membership and leadership roles, which continued well after his term on the Board was over. The proposal was unanimously approved by Council, but the final vote would take place at the General Assembly.

10. The Search Committee for a new Editor of *Fontes Artis Musicae*

The Chair of the Search Committee for a new Editor of *Fontes Artis Musicae*, Joseph Hafner, announced that the Committee proposed Jim Cassaro to take over from the current Editor, Maureen Buja, from 2016. There would be a one year overlap during 2015, when Maureen Buja would continue with the planned issues for 2015 and Jim Cassaro would be working on the issues for 2016. Jim Cassaro was highly qualified for the position with a long and varied background that made him an excellent candidate. The Council approved unanimously.

11. Elections for officers of branches and commissions

Elections for officers of branches and commissions would take place during the week, supervised by Board members. The results would be presented during the General Assembly. There were CVs and photos of the candidates on the conference notice board.

12. IAML-L

The list owner, Bonna Boettcher, reported that IAML-L was still running on software at Cornell University. It now had 667 subscribers. Availability was a consistent 99%. The previous problems with certain email programmes, such as Yahoo, had disappeared. IAML-L was hosted on a server at Cornell University. The Cornell implementation of the Lyris software did not have a web version for searching the archive. Searches in the archive needed to be command based. Bonna Boettcher had updated the instructions for how to search the archive, which would be translated and published on the new website. She concluded by saying that there was very little work involved in being the IAML-L list owner.

13. IAML relationships with other organisations:

a) EBLIDA [European Bureau of Library, Information and Documentation Associations]

No report

b) ICA [International Council on Archives]

Inger Enquist, IAML's liaison person with the International Council on Archives, reported that IAML had not had any business with ICA during the last year. We were, however, using their various standards, for example when updating RISM-C. She also received publications on a regular basis. It was expensive to be an institutional member of ICA. Inger Enquist therefore suggested that we would consider the possibility of having a personal membership through the liaison person instead. She thought that it was important that IAML continued to have a contact person in ICA.

c) IFLA [International Federation of Library Associations and Institutions]

No report.

d) ISMN

Carolin Unger from the ISMN Office in Berlin gave the following report:

The International ISMN Agency's next Annual General Meeting will take place this September in Istanbul by kind invitation of the Turkish ISMN agency which belongs to the Ministry of Culture. The special thing there is that for the first time we will have kind of a joint venture since the three major publication standards will convene consecutively in one week at one place: ISMN, ISBN and ISSN. Many of the delegates of one standard are also responsible for one or both other standards. So we expect some good synergetic effects.

We currently have 56 members. One of the newest is the United States with the Library of Congress maintaining the agency. Susan Vita, Mary Wedgewood, and their colleagues organised last year's splendid ISMN Panel meeting. They showed us in how short a time they had established the agency and developed an impressive website which offers publishers an easy way to apply for numbers and at the same time to deliver metadata to the publications which is of great use for the library work.

Other countries recently showed interest to join the ISMN system: For example Austria, a country that is so far covered by the German ISMN agency. From South America, we have Costa Rica, Ecuador and Guatemala considering membership. And also China is a longstanding prospect. They already translated and published the ISO Standard, so we hope it won't take very long now.

As every five years, the ISMN Standard will be up for systematic review soon. If a ballot proves that the ISO member countries are in favour of a revision a working group will be formed towards this end. This would give us the possibility to update the standard a bit where necessary.

We plan to join the Linked Content Coalition (LCC), consisting of several stakeholders not only from international SC9 standards, like ISNI, ISTC, ISBN, ISRC, but also other interested parties as the DOI Foundation, EDItEUR, NISO, CISAC and more. LCC will try to improve the interoperability of these standards by linking them - which is not an easy task. But the aim is to gain a better efficiency in the use of publication standards in general.

For those of you who want to know more about the ISMN system and its benefits you are welcome to attend Tuesday's afternoon session on "New Development in the Musical Heritage Policy" where Hartmut Walravens, the Chairman of the International ISMN Agency, and I will read a paper titled "You can get it if you really want it" since with the ISMN you can really get exactly that edition of music arranged for those instruments you really want. And as a special bonus, Susan Vita will report on the US ISMN agency there as well.

e) ISO [International Organization for Standardization]

No report.

f) AEC [The Association Européenne des Conservatoires, Académies de Musique et Musikhochschulen]

No report.

g) The Grove Music Advisory Group

Jim Cassaro, IAML's representative on the Grove Music Advisory Group, reported on the progress of the work. The spring update in March included a lot of new content, for example 400 articles from the 2nd printed (October 2013) edition of the *New Grove Dictionary of American Music*. A second edition of the hard copy of the *Grove Dictionary of Musical Instruments* would be published at the end of August 2014. One hundred and thirteen articles were uploaded. In the future, Grove Music Online would include multimedia, such as audio- and video content. Other plans for the future included updated coverage of Eastern European music, world music online and a revision of entries on the 17th century in collaboration with the Society for 17th Century Music. One hundred and fifty revised or newly commissioned articles opera had also been added. The database would migrate to a new platform in the fall of 2016 and work on defining the requirements was continuing. Jim Cassaro invited everybody to comment on the ways they currently use the database and what changes they would like to see. It was also possible to make suggestions for new entries, corrections etc. directly on the website.

The Editor of *Fontes Artis Musicae*, Maureen Buja, made an announcement outside the agenda. She reminded everybody that the reports for the conference issue of *Fontes* were due on 1 September. It was important to keep in mind that *Fontes Artis Musicae* was the journal of record for IAML. The conference issue should include not only reports, but also more informal news about what was going on behind the scene. Maureen Buja asked everybody to let her know of papers that would suit the journal.

14. Programme Committee

The Chair of the Programme Committee, Stanisław Hrabia, reported on the work since Vienna.

By the deadline, 66 paper proposals and 6 poster proposals were received via online submission forms. The preliminary programme was published on the IAML website on 1st February in two versions – with and without abstracts.

The Programme consisted of 69 events: 31 paper sessions and 27 working meetings, as well as 2 coffee corners and something new – a lunch meeting for Nordic and Baltic Countries. There were also evening concerts and concerts during the lunch breaks.

Two new documents were prepared: *Guidelines for Speakers* and *Guidelines for Session Chairs*. The documents were published on the IAML website.

Stanisław Hrabia thanked all speakers, members of the Programme Committee and IAML officers for their contributions.

Several meetings were scheduled during the week. One of them was a planning lunch for a panel discussion about IMSLP (International Music Score Library Project), which would take place during the Congress in New York in 2015.

All current members and newly elected chairs of branches and commissions were invited to the Working Lunch with the Programme Committee on Thursday. Stanisław Hrabia thanked the members who now ended their terms: Marie-Gabrielle Soret, Jim Cassaro, and Geoff Thomason. He then presented the new members of the Committee: Marie Cornaz (Bibliothèque royale de Belgique, Brussels), the new Chair of Archives and Music Documentation Centres Branch; Thomas Lebnitz (National Library of Austria, Vienna), the new Chair of the Research Libraries Branch and Jane Gottlieb (Juilliard School, New York), the new Chair of the Commission on Service and Training.

Jim Cassaro who served on the Programme Committee as the chair of the Research Libraries Branch would continue to work on the Committee as the Representative of the local organizing committee for the Congress in New York, 2015.

When summarizing the current conference programme the members of the Programme Committee pointed out the importance of having more sessions focused on practical topics. This should be kept in mind for the future, especially in sessions sponsored by the commissions.

Jane Gottlieb, the President and Jim Cassaro, Co-chairs of next year's Congress in New York, informed the Committee about the preparations. It would be a joint conference with the International Musicological Society (IMS). The theme will be *Music Research in the Digital Age*.

All deadlines were set for the preparation of next year's congress.

15. Outreach Committee

The Board proposed Jon Bagüés as the new Chair of the Outreach Committee following on from Martie Severt. The proposal was unanimously approved. Martie Severt was thanked for all his work over many years.

There was no report.

16. Constitution Committee

No report.

17. Copyright Committee

The Chair of the Copyright Committee, Helen Faulkner, reported that the year had been quiet. This was her last year as Chair and she hoped that somebody would like to take over. The candidate needed to have a good overview of copyright on an international level. At the second Council session the President announced that Claire Kidwell had come forward and stated her interest in the position. The President added that Claire had very relevant experience and knowledge in this area. She was already working with copyright issues in the UK & Ireland Branch. The Council unanimously approved. The President thanked Helen Faulkner for holding this position for many years.

18. Advocacy Committee

There were some concerns about a potential overlap between the Advocacy Committee, the Outreach Committee, and the proposed Membership Committee.

The President replied that those three committees in her mind were clearly distinct groups. Probably the names and terms of reference of the groups were not perfectly clear, but that would be a task for the new Ad hoc Committee to sort out.

19. Proposal to form a Membership Committee

On behalf of the Board, the President proposed that IAML should form a Membership Committee. The Committee would work on identifying and promoting the value of membership in the Association. IAML could be much more far reaching around the world than it was. The aim was also to encourage more participation in countries where IAML was already active. We needed to strengthen the membership.

The Board proposed the following terms of reference:

- to increase and diversify IAML's membership by reaching out to individuals and institutions associated with music in libraries, archives or documentation centres, particularly in regions currently under-represented in the Association.
- to identify and promote the value of membership in the Association.
- to encourage the active engagement of all members.

Some members emphasized the importance of documenting what we are doing – maybe publishing a book about the history of IAML. The President answered that this was in line with the Board's proposal to establish a position as IAML Historian –an item further down on the agenda.

The Council members agreed that the second bullet point should read:

- to identify, document and promote the value of the membership in the Association.

It was pointed out to the President that the first bullet point in the proposed terms of reference for the Membership Committee was very close to the charge for the Outreach Committee:

- to increase and diversify IAML's membership by reaching out to individuals and institutions associated with music in libraries, archives or documentation centres, particularly in regions currently under-represented in the Association.

Council voted unanimously to give the Chair of the Membership Committee the freedom to remove or adjust this particular phrase in consultation with Jon Bagüés, Chair of the Outreach Committee.

The Council unanimously approved the Board's proposal to form a Membership Committee. The Council also approved Jim Cassaro as Chair. There was no vote against, but two abstentions.

20. Proposal to form a Conference Committee

Antony Gordon presented the Board's proposal to form a Conference Committee with the following terms of reference:

The Conference Committee will act as a central reservoir of advice, experience, and information for conference planning, and will provide a common administrative core so that local conference organizing committees will not have to 're-invent the wheel' for each new conference. It will provide basic website functionality and a common payment system, ensuring compliance with conference guidelines and assisting with outreach support. The Conference Committee will consider proposals for electronic distance participation and recording of proceedings, taking into account related questions of costs and how they might be recouped. Local organizing committees will retain full control over the choice of venues, local staffing, the social programme, and additional tours. The Programme Committee will maintain complete control over programme content.

The Committee could be composed of three representatives from the immediate past conferences and representatives of approved future conferences.

Pam Thompson pointed out that there are guidelines published on the IAML website. She thought that it was very important that the Secretary General, who could advise on the guidelines etc., should be a member of the Committee. The role of the Secretary General in that Committee would also be to keep the Board informed about the progress of the work.

Nienke de Boer informed that Martie Severt, who was the Chair of the organizing committee for the Conference in Amsterdam had prepared a document with "tips and tricks". This document could be a good starting point for the Committee.

Katie Lai stressed that a Conference Committee would be very useful for countries considering hosting a future conference. The Secretary General informed her that, in addition, there were guidelines on the website on how to write an application for hosting a conference.

Antony Gordon said that the Committee would not be able to provide basic website functionality and a common payment system from the start. Members suggested that the terms of reference would say that the Committee should investigate the possibility to provide such assistance.

The President suggested that we would vote on the concept of the Committee and letting the terms of reference be refined in accordance with the comments that had been made.

The proposal was approved by the Council. Nobody voted against, but there was one abstention.

The Council approved Antony Gordon as Chair of the Committee. There was one vote against and no abstentions.

21. Proposal to disband the Ad hoc Committee on Electronic Voting

The Council approved unanimously the proposal to disband the Ad hoc Committee on Electronic Voting, since the Committee had completed its work. The new system was used successfully the previous year for the Board elections.

22. Publications Committee

a) Printed matters

Joseph Hafner and Antony Gordon had been acting as Co-Chairs of the Publications Committee (printed matters and electronic matters) during the last year. A closer look at the Constitution showed that one of them needed to be the Chair. They therefore decided that for the coming year Joseph Hafner would be the Chair and Antony Gordon the Vice-Chair. Antony Gordon would continue to look after the web and Joseph Hafner the printed material.

During the first session the Council unanimously approved the Board's recommendation that Jim Cassaro should be the new Editor of *Fontes Artis Musicae* following Maureen Buja's term. The term of office, however, had not been stated so Joseph Hafner called a new vote. The Council unanimously approved the appointment of Jim Cassaro for a period of 4 years with the possibility of renewal at the end of that period.

Gerry Ostrove had resigned as Editor of "Recent Publications in Music" after many years of dedicated service. Joseph Hafner thanked her and she was given a round of applause. Maureen Buja offered to take over during next year. The Committee would discuss how the publication could move forward.

Fontes Artis Musicae would be included in the Full-Text RILM Collection. A contract was signed between the President, on behalf of RILM and Joseph Hafner, on behalf of IAML.

Joseph Hafner and Antony Gordon had tested means of giving members access to JSTOR through the IAML website. As soon as the mechanism was in place members could decide to have *Fontes Artis Musicae* as an e-journal only.

Barbara Wiermann reported that many members in Germany subscribed to the Music collection of JSTOR but not the Arts and Sciences XI. As a result their users did not have access to *Fontes Artis Musicae*. She asked if the situation could be changed. Joseph Hafner answered that he and the President were reviewing all *Fontes Artis Musicae*'s contracts. The issue would be included in the discussion.

JSTOR had a moving wall of one year. Joseph Hafner and Antony Gordon were working on a way to provide access to the most recent issues of *Fontes Artis Musicae* for members, by publishing PDF versions on the IAML website. When this was done and the new website was in place there would be an option for members to cancel receipt of the printed version.

Joseph Hafner and the President were presently working with the distributors of the online full-text aggregations in which *Fontes Artis Musicae* appears: Gale, ProQuest, JSTOR and EBSCO. The aim was to review contract terms and usage statistics and make improvements where possible.

The Publications Committee had discussed having National and Committee reports on the IAML website instead of publishing them in *Fontes Artis Musicae*. There would still be a conference issue in 2015. The next special issue of *Fontes Artis Musicae* would have advocacy as the theme.

b) Electronic matters

The Vice-Chair of the Publications Committee (electronic matters), Antony Gordon, reported on changes that would take place after the Antwerp Conference within the Web Team. The Web Editor, Stefanie Hundsberger, and one of the Assistant Web Editors, Astrid Evasdotter Smith, decided for personal reasons to resign from their posts. The second Assistant Web Editor, Jennifer Ward, would become the new Web Editor and a search for one or two new assistants would take place.

Last year's activities were focused on adding regular news item on the website and keeping other information up to date. This was done by the Web Team with helpful contributions by the Secretary General.

At the Conference in Vienna, a decision was made to commission a new website from two designers based in Stockholm. Work on defining the underlying structure was undertaken by members of the Web Editorial Team and draft designs were approved by the Board at the mid-year meeting. The new website was designed to be easy to use and to work on all platforms – desktops and mobile devices. A working draft copy would be presented during the General Assembly.

The Board decided to allow for the possibility of discreetly displaying advertisements of utility to our membership on the new website, following the example of the MLA website.

Astrid Evasdotter Smith set up a IAML Facebook account last autumn. It was a little slow in taking off, but now had 193 page “likes”. A group was set up to develop the page with valuable assistance from Carolyn Dow, who managed the Public Libraries Branch Facebook page and especially Manfred Ullrich from Stadtbücherei Würzburg, to whom many thanks were due. Antony Gordon encouraged participation and asked members to “like” the IAML_AIBM page and to post to it.

The IAML Twitter account had presently 219 followers and was following 60 accounts. Several members had the ability to tweet for IAML which made it easier to keep matters current. Members with Twitter accounts were encouraged to follow @IAML_AIBM.

The Webmaster, Gabriele Gamba, was very busy moving the IAML Website together with the membership database to a commercial web-hosting site in Iceland. The domain name iaml.info was also re-registered there. Antony Gordon expressed his sincere gratitude to Massimo Gentili-Tedeschi, who hosted the IAML website on his office server for a long time and to Gabriele Gamba for his hard work with this complex task.

Antony Gordon finished his report by giving special thanks to Jennifer Ward for her initiative to set up and for running the weekly Friday news on the IAML website, which had become a regular port of call for members and was always linked through Twitter. Jennifer Ward was given an enthusiastic round of applause.

The Council unanimously approved Jennifer Ward as the new Web Editor. The Treasurer reported that the cost of two new Assistant Web Editors were included in the budget presented on Sunday. One of the posts was only for one year (to assist with the move to the new website). The Council granted the Board permission to appoint two new Assistant Web Editors.

The Editor of IAML's membership journal *Fontes Artis Musicae* gave the following report:

Fontes Artis Musicae
Report to the Council 2014

For 2014, Issue 1 is mailed, issue 2 is mailing shortly, and issue 3 is in final review with the guest editors. I am pleased to announce that our Special Topics issue this year is entitled *When Music Goes Digital*, guest-edited by Jantien Dubbeldam in the Netherlands and Katie Lai in Hong Kong. The contents range from how an Opera Listserv improved content on Wikipedia, an overview of IMSLP by the founder, a Bavarian digitisation project, and how the reference resources on the web has improved the research methodology for one Japanese musicologist, among many other fascinating topics.

Digital Projects from Around the World (TBC), *Jantien Dubbeldam and Katie Lai YY*
Opera-L and Wikipedia,,*Robert Kosovsky*
Challenges to Music Documentation: Design and Implementation of a Web-based Content Management System for East Asian Music Education Documents, *Hyun Kyung Chae, Eun-Ha Kim, Min-Soo Lee, Otgonjargal Myagmar*
The Potential of a Music-Inspired Algorithm for Music Document Grouping, *Zong Woo Geem, Jeong-Yoon Choi*
A Librarian's Guide to IMSLP, *Edward W. Guo*
Digitization and Presentation of Music Documents in the Bavarian State Library, *Jürgen Diet*
Neo Score (TBC), *Anneleen Van Boxstael*
MuziekDingen: Learn about Social Media and Music, *Rob Coers and Jeroen de Boer*
How Google Changed Music History Research and How the Materials of Music History Should Be Built Over the Internet In the Future?, *Hiroshi Yasuda*

Issue 4, as usual, is being created this week. All of the National Branch reports have already been received, edited, and are posted on the IAML website. Please send all corrections, additions, emendations, etc. for national reports to me by 1 September. All reports from this meeting are due to me by 1 September.

Looking forward, our Special Topics issue for 2015 is scheduled to be an Advocacy issue, guest edited by Pamela Thompson. This is an outgrowth of the new Advocacy Committee and I would like everyone who has faced problems of accreditation, had needed something substantial to back up their assertions to the higher-ups, etc., to be part of the discussion of what needs to be in this issue. I would like it to serve as a reference point for articles that support IAML's mission statement and our own feelings about the importance of music libraries and the need for specialist librarians and specialist training. This is an ideal time to create that support article you always needed, be it on the cost and advantage/disadvantages of outsourced cataloguing or a definitive statement on the importance of Classical repertoire in the 21st century.

Thanks and Staff Changes

Abstract translators this year have been Thomas Kalk for German and Daniel Paradis for French. Rupert Ridgewell has continued in his role of Assistant Editor, helping move papers through the editing process. Stanley Boorman of New York University took over the Indexing of the journal this year. David Sommerfield has helped with the creation of the annual Recent Publications in Music. I would like to thank all for their work.

The Ad Manager is Kathleen Haefliger and I would like to find her an assistant – if you're interested in being involved and helping, please talk to her or me. Geraldine Ostrove has retired from "Recent Publications in Music" and I have taken her place. The Recent Publications in Music column started as a hand-list circulate at the

Bibliography Commission meeting starting in the late 1980s. By 1989, the list was a column in *Fontes* and ran as an annual list for the next 20 years. At the 20-year mark, the list had gotten so large that we moved it to the IAML website. Last year's list was over 150 pages with contributions from over 30 countries. Geraldine created a wonderful and unique international tool and I would like to recognize her achievement and her very hard work for IAML.

Statistics

In 2013 we published 19 articles, and also had material from our Contributing Editors. Over the last year, from 2013:3 to 2014:2, we have published 34 reviews.

Thank you to everyone for your help in getting our journal out, for your articles and submissions, and I look forward to a great next year.

24. Working Group on Access to Performance Ephemera

Rupert Ridgewell, Chair of the Bibliography Committee, reported that the Working Group on Access to Performance Ephemera held two productive and well-attended meetings during the conference week. A test version of the newly upgraded Concert Programmes Database was demonstrated and discussed. The enhanced database would be launched at the end of the year. There were several plans for developing the scope of the database in the future: to include ephemera collections and other resources held internationally and to collaborate with other similar projects, such as the Big Data History of Music project in the UK. The Council unanimously approved the proposal to renewal of the Working Group with Paul Banks serving as Chair for a second term of office.

25. Libraries in Music Teaching Institutions and Accreditation Working Group

The Chair, Federica Riva, reported that a short questionnaire had been composed during the Conference in Vienna the previous year and distributed among the members of the working group. The result was discussed in Antwerp. It was obvious that the situation looked very different in the different countries. There was a definite need for a statement of some essential principles of the role of the librarian in the accreditation process. Such a document was formulated, but needed some polishing.

Federica Riva proposed that a new working group should be established with the charge to formulate guidelines for information literacy. The need had been identified by the present working group.

Richard Chesser interjected that the Constitution Reform Committee had suggested that a proposal to form a new working group should be sent to the Board in time for the mid-year meeting before it was presented to the members. Federica Riva withdrew the proposal.

The Libraries in Music Teaching Institutions and Accreditation Working Group was disbanded by Council.

26. The IAML Archive

IAML's Archivist, Inger Enquist, started by making an announcement. She was going to retire in the autumn and Judy Tsou would replace her as IAML's liaison with ICA (the International Council of Archives). The Music and Theatre Library in Stockholm would soon employ a new archivist, who would take care of IAML's archive, among other duties. Since this person would not necessarily be a IAML member it would be the responsibility of the Secretary General to make sure that all relevant material would be sent to the archive. The Archive contained about 20 linear metres of documents

from IAML's foundation to the present day. Inger Enquist recently updated the inventory of the IAML Archive and published it on the website. During the work she was impressed by what the Association achieved over the years. Inger Enquist was cordially thanked for all her work, reporting on archives and looking after the archive within IAML for so long. She was given a hearty round of applause.

27. Working Group on Access to Music Archives

The Co-Chair of the Working Group on Access to Music Archives, Inger Enquist, reported on the plans to update the data in the RISM-C directory and make it an online database, with added information and links. This would be a great benefit for both IAML and RISM. The project would start with countries in Europe. The proposal to extend the Working Group for an additional term of three years was unanimously approved. Council also unanimously approved of Klaas Jaap van der Meiden to replace Inger Enquist as Co-Chair of the Working Group.

28. Proposal to establish a new position of IAML Historian

The President proposed the establishment of a new position of IAML Historian, an idea originally instigated by Roger Flury:

The role of the IAML Historian is to chronicle the development of IAML as an international organization. This work can take several forms including, but not necessarily limited to, the following:

- Periodic essays that continue the story as written by Harald Heckmann, Honorary President of IAML, in honour of IAML's 50th Anniversary in 2001.
- Annual updates to the IAML Chronology published on the IAML website; a calendar of yearly developments, from the creation of IAML to the present day. These updates record, in brief note form, changes to office bearers, significant innovations, projects, awards, conferences, Board activities, and any noteworthy events that have had an impact on the international body.
- Recorded oral histories and written interviews with current or retired members.

The IAML Historian may call upon long-standing members to substantiate information before it is published. The IAML Historian will also work closely with the Secretary General and IAML Archivist. All material will be reviewed by the Secretary General and the Chair of the Publications Committee before publication on the organization's website and/or any other dissemination.

The IAML Historian is selected by the Board and formally appointed by the General Assembly for a period of two years, renewable for further periods of two years by mutual agreement up to a maximum period of four terms (eight years). Each renewal will require formal approval from the General Assembly.

The office carries no stipend.

Massimo Gentili-Tedeschi thought that it was a good proposal and emphasized the role of the IAML Archive. The charge of the IAML Historian should also be to publish interesting material.

John Roberts stressed that we should not forget the oral history component. Transcriptions of recordings should be archived.

The Proposal to establish a new position of IAML Historian and the terms of reference with the proposed amendments were unanimously approved by the Council. Roger Flury was unanimously elected as our first IAML Historian.

29. National branches

- a) The Board had received an application to form a national branch in Brazil. The proposed constitution was in line with IAML's Constitution, so the Board was happy to give its approval. The Council welcomed the first national branch in Latin America.
- b) The French and federal bilingual community and the Flemish community within Belgium, as well as the IAML Board and Richard Chesser (as Chair of IAML's Constitution Committee), had all worked hard during the year to find a way to establish a IAML national branch in Belgium that met the needs of the all constituencies. Several ideas and constitutions were drafted and discussed. However, enough common ground among these groups needed to form a national branch had not yet been found, so at present, a national branch in Belgium would not be established.

30. Future conferences

- a) New York

Next year's conference would take place in New York from 21st to 26th June in 2015. It would be a joint conference with the International Musicological Society (IMS). The theme for the Conference would be *Music Research in the Digital Age*. The Juilliard School at Lincoln Centre would be the principal venue. The organizing committee made a presentation during the General Assembly.

- b) Rome

The Italian IAML Branch would host the conference in Rome from 3rd to 8th July 2016. The Conference would take place in the Auditorium Parco della Musica – home of the Accademia Nazionale di Santa Cecilia. There would be possibilities to take advantage of concerts offered in the Auditorium during the summer season. The venue was situated ten minutes from Piazza del Popolo in the very centre of Rome. There would be many opportunities to make interesting study visits, for example to the Vatican Library.

- c) Riga

The Board received an application from colleagues in Latvia to host a conference in Riga in 2017. The conference venue would be the newly inaugurated National Library. There were still some uncertainties about the budget which needed to be solved. As soon as anything is be confirmed an announcement will be made.

31. IAML Code of Conduct

Jerry McBride brought the Board's attention to the need for a Code of Conduct because some institutions in the United States would not allow their employees to attend a conference when such a code was not in place. Other institutions outside the USA also adopted Codes of Conduct as well as international library associations, such as IFLA. Without a code this could have implications for the Conference attendance in New York in 2015.

The Board composed the following draft, modelled closely on other similar documents:

The International Association of Music Libraries, Archives, and Documentation Centres (IAML) holds professional conferences to enable its members to participate in professional work in an international context, build professional networks, and discover new products and services for professional use. To ensure the opportunity for all participants to benefit from the event, IAML is committed to providing a harassment free and welcoming environment for everyone. As an association, IAML is strongly committed to diversity, equity, and the free expression of ideas, based on a firm belief in the value of civil discourse and the free exploration of competing ideas and concepts with a fundamental respect for the rights, dignity, and value of all persons. Within the context of IAML policy and the professional practices of librarianship, critical examination of beliefs and viewpoints does not, by itself, constitute hostile conduct or harassment. Similarly, use of sexual imagery or language in the context of a professional discussion might not constitute hostile conduct or harassment. IAML seeks to provide a conference environment of mutual human respect. We recognize a shared responsibility to create and maintain that environment for the benefit of all. Some behaviours are, therefore, specifically prohibited:

Harassment or intimidation based on race, religion, language, gender, sexual orientation, gender identity, gender expression, disability, appearance, or other group status.

Sexual harassment or intimidation, including unwelcome sexual attention, stalking (physical or virtual), or unsolicited physical contact.

Intimidation of speakers (verbally or physically).

Speakers are asked to frame discussions as openly and inclusively as possible and to be aware of how language or images may be perceived by others. Speakers are expected to be respectful to their audience and may not dictate to members or groups of members whether they are permitted to attend their session nor to prescribe where they are permitted to sit. Participants may and do exercise their option to leave a session or a conversation.

All participants are expected to observe these rules and behaviours in all conference venues (physical or virtual) and conference social events. Participants asked to stop a hostile or harassing behaviour are expected to comply immediately. Conference participants seek to share knowledge and perspectives, learn, network and have fun, and must do so responsibly and with respect for the right of others to do likewise. Please be assured that the Association strongly disapproves of any behaviour that violates this Code. The Association will treat seriously any suggestion that such unacceptable behaviour has taken place. Any claim to that effect will be responded to immediately by the conference administration or the Board, referring to external authorities if appropriate to the circumstances. A follow up report will be made to individuals who initiate an investigation in accordance with this Code.

The Document was published on the IAML website in June and reported as such for members to review.

There was some doubt as to whether IAML really needed such a document and why an international association would have to adhere to requirements in one country.

The proposed Code of Conduct was approved by Council. There was one vote against and two abstentions.

32. Any other business

There was no other business.