



## **Publications Committee**

Joseph Hafner, Chair, IAML Vice President & Editor RPiM

Jim Cassaro, *Fontes* Editor

Richard Ranft, Webmaster

Jennifer Ward, Web Editor

Stanislaw Hrabia, Ex Officio, IAML President

Pia Shekhter, Ex Officio, IAML Secretary General

Thomas Kalk, Ex Officio, Treasurer

Michelle Hahn, Official Guest Member, Assistant Web Editor

Stephanie Bonjack, Official Guest Member, Advertising Manager

Antony Gordon, Official Guest Member, (Unofficial) Web Assistant

Carolyn Dow, Official Guest Member, Chair, IAML Publications Awards Subcommittee

## **General work**

The Committee met on conference calls 3 times throughout the year to keep moving ahead on our work, along with communicating throughout the year. We launched the Publication Awards Subcommittee this year, moved ahead with a new webmaster and new Assistant Web Editor, which was exciting to have Carolyn, Richard and Michelle all working with us this year. We moved ahead on the membership database, planning for advertising on the website, reviewing and updating our licenses and contracts, new ways to use social media and continuing all of the regular work that we do-- *Fontes*, the website, FaceBook, Recent Publications in Music, advertising in *Fontes*, and more.

We signed an agreement with JSTOR to be able submit *Fontes* to JSTOR via an electronic copy instead of by sending them the print version. This is a positive update, because it saves us time and makes it more efficient.

We have renegotiated the Gale contract with hopes to approve the update at the General Assembly. This change improves our financial benefits. The new contract means that all available issues will be on the Gale platform and our revenue will increase over the current contract, from 30% to 60% of revenues based on usage. Because of these changes we are asking the GA's approval to sign this new agreement.

We will officially ask for approval of Richard Ranft and Michelle Hahn in their roles at the General Assembly.

We reviewed issues related to the conference reports, and agreed that we should continue to take reports requested by the Secretary General and post them on the website. This includes any submitted before the congress and those who submit them after the congress, which are the annual reports, congress reports, longer versions of reports that are given at the General Assembly, etc.

For next year's General Assembly in 2019 we want the GA to vote to change the Rules of Procedures from having the reports in *Fontes* and instead let the official reports be on the website.

## **IAML Rules of Procedure: Section III, Number 4:**

### **Current:**

4. The minutes of the General Assembly shall be published in the Association's journal. The minutes must include a summary of the transactions and the texts of adopted resolutions.

### **Proposed change:**

4. The minutes of the General Assembly shall be published on the Association's website. The minutes must include a summary of the transactions and the texts of adopted resolutions.

## **Website**

Following the IAML congress in Riga, slides to 28 posters or presentations were posted to the IAML website. A total of 9 congress diaries were posted.

Discussion workspaces for IAML members were opened on the website in September 2017. Web editing tasks included posting national reports (special thanks to Kathy Adamson and Ag Gordon for their editing and formatting assistance), updating information about national branches, and posting news from our members around the world, including from Canada, Estonia, Germany, Korea, Poland, Sweden, the United States. Ag continues to maintain the @iaml.info email addresses and fields the inquiries that arrive.

Gabriele Gamba resigned as the IAML webmaster as of December 2017. A search was conducted for his replacement, as well as for the replacement Assistant Web Editor, a position that had been vacant since the beginning of 2017. Richard Ranft (UK) was selected as the webmaster and Michelle Hahn (USA) was selected as the Assistant Web Editor. Numerous back-end modules that enhance the website's content management system (CMS) were updated, and critical security patches added to the core CMS in March and May 2018 to keep the site safe from hackers. Draft versions of a fully searchable Member Directory, and a refresh of the home page layout are expected to be made live in time for the Leipzig conference. Tests are underway to enable the publication of adverts on the website.

In the past year, IAML has stayed active on social media. The Twitter account has 1,365 followers and the Facebook page has 782 likes. Accounts on Flickr and Instagram were added as a result of the Riga congress. I would especially like to thank Manfred Ullrich (Germany) for his leadership and initiative in making the Instagram account lively and active. On Twitter, book reviews are tweeted to increase visibility of the journal. We welcomed Leland Reed from the Advocacy Committee to Twitter and Alan Riedel and Manuel Bärwald from the Leipzig congress planning committee, who are posting on IAML's Facebook, Twitter, and Instagram pages. Many thanks are also due to Carolyn Dow, Patrizia Florio, Joseph Hafner, Margaret Jones, Jutta Lambrecht, Anna Pensaert, and Pia Shekhter, who continue to provide content for IAML's social media accounts. Guidelines were established for social media in general as well as Instagram, Facebook, and Twitter specifically.

## **Social Media**

As we reviewed issues related to data privacy issues, we wanted find a way at the Leipzig Congress to allow people to opt out of photographs. We agreed with the Local Organizing Committee to have stickers on name badges showing if someone doesn't want their photo shared on social media. We also agreed to continue the practice of if someone asks to have a photo removed from IAML social media, we will take it down upon their request. While we have been doing this as a practice, it rarely ever happens, but we agreed that respecting these requests is important to continue.

## **Advertising**

Advertising editor: Stephanie Bojack (report by Joseph)

We have worked to catch up with payments owed to IAML and now have better system for invoicing.

We have continued reviewing advertising guidelines and are working on guidelines for advertising for the website. We want to move ahead this fall to be able to accept advertisements on the website.

## **Recent Publications in Music Database**

After launching the new RPiM online we have added almost 2000 entries to the database. The focus has been to add titles from 2016 to the present, but we have some entries back to 2011. We have several ways to add entries, so contributors have flexibility in how they add or upload the information. We are always

interested in have more contributions, so if you are interested in assisting with this work, please contact Joseph Hafner, Editor, RPiM. If you even just have a title or two that you think would be good for the members to know about, you can email that information to Joseph and he'll add it to the database. You can export the titles out of RPiM, if you prefer to work with them in spreadsheets or in MARC. You can search by country, language or other key words to find titles. If your country is missing, please consider becoming a contributor or recommend someone who would be a good candidate to help.

## **Membership Directory & Membership Database**

The directory is open to members. The database is just for the Treasurer, Secretary General and others doing the work of IAML. We have continued to review the membership directory and database issues. It is complex to make changes here, but we have a goal to make it easier to allow members to share information with each other on the website and have an easy to update their own profiles. We are looking at issues related to data protection rules from the European Union (GDPR) and ways to respect members privacy issues.

Report submitted by Joseph Hafner, Chair, Publications Committee, July 22, 2018

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## **Publication Awards Subcommittee**

### **Members for 2017/18:**

Carolyn Dow, chair

Julie Bill

Anita Breckbill

Karen McAulay

Renata Suchowiejko

Joseph Hafner, ex-officio

Activities this year focused first on the decisions necessary prior to actually nominating and determining the best article and review published in *Fontes Artis Musicae* in a given year. We determined that we would do our work via e-mail. Our next decision was to determine which year we would consider for the awards; we picked 2017 so that the awards would be as current as possible. We considered a timeline for our activities and planned for our 2017 decisions to be made before May. We considered our process for making our decisions. And, most importantly, we determined the evaluation criteria we would use for nominating and determining the best article and review.

### **Criteria for the best article include:**

- Excellence in research (scientific quality & innovative aspects of the research)
- Quality of writing (idea & content, language, structure, terminology)
- Impact (novel concepts and approaches, transfer of knowledge, meaningful contribution to the field, dissemination & communication aspects)

### **Criteria for the best review include:**

- Excellence in reviewing (state-of-the-art, contexts & ideas, critical analysis of the content, comparative aspects)
- Quality of writing (idea & content, language, structure, terminology)
- Impact (sharing experience and expertise, stimulating a debate about the themes and findings, establishing high standards of academic writing, taking care of knowledge communication)

Using our established criteria, we determined the best article and review published in *Fontes* in 2017. We were then asked to determine the best article and review for 2016, which we are in the process of doing in June 2018.

Carolyn Dow

Publication Awards Subcommittee, chair