



2017 Treasurer's Report

IAML's financial situation improved again in the year 2017. After two years of notable deficits in 2015 (35.000 €) and 2016 (12.000 €), we managed to close 2017 with a surplus of almost 14.000 €. So while we are still on the road to financial consolidation, we have made an important step in the right direction. It must be our goal, though, to continue in this way until we have reached a position that allows us to keep the amount of an average year's income (90.000 €) as a reserve. According to the proposed budget for 2018 – 2020 we could be close to that point by the end of 2020.

Fontes' production costs for the complete 2017 volume (64) were 10% above the budgeted amount. This does not show in the 2017 accounts, because two invoices were received and paid in 2016 and another invoice was received and paid in 2018. To speed up the process of saving printing costs in favour of electronic access – a process we have been pursuing since 2016 when the journal went online - the IAML Board intends to make a proposal to the GA in 2018.

Regarding travel expenses, I am glad to report that in 2017 again we did not need to spend the budgeted 20.000 €. I would like to thank all Board members for accepting down-to-earth accommodation and taking less convenient flights that help save on expenses.

IAML was incorporated in the US in 2017 (and has reached tax exempt status in 2018), and a legal advisor supported this process. Currently, the fees incurred are shown under miscellaneous expenses. If necessary, I will introduce a category for expenses in connection with incorporation and taxes into the budget.

I would like to remind all National Branches and individual members that according to our Rules of Procedure (Rule II,2) dues should be paid by 1st March of each year, and each National Branch should provide a current list of members to the Treasurer by the same date. I urgently invite Treasurers and other Membership Officers from the National branches to send me their membership lists without being requested to do so. Branches that are unable to follow this rule for whatever reason should let me know as soon as possible and keep me updated on progress.

Please keep in mind that there will be Board elections in 2019. According to the Rules of Procedure (Rule II,4) *"Members in arrears of payment at the time of voting shall not be entitled to vote."* In other words, only members whose dues have been received by the time

voting starts will be entitled to cast their vote. So please make sure that your national branch collects and sends their membership dues as early as possible in 2019, hopefully reaching the March 1st deadline. It is, of course, our goal to give all IAML members the opportunity to take part in the Board elections, and we should do our best to make this happen.

This gives me a good opportunity to thank all the national treasurers and membership secretaries for their ongoing support and hard work in 2017. Your efforts are very much appreciated.

I would like to express my sincere gratitude to the auditors Verena Funtenberger and Andreas Linne (both from Essen, Germany) for spending time, thoroughly checking the documentation I sent them in advance of our meeting which speeded up the process of presenting and discussing the statement of income and expenditure with them.

Finally, I would like to thank you - the IAML membership and my Board colleagues - for your ongoing confidence in me. I continually do my best to serve to the association's benefit and meet your expectations.

Thomas Kalk, IAML Treasurer
Leipzig, July 2018



ACCOUNTS 2017

A		€	Institutional	Individual	Total
Receipts					
1 National Branches					
	Australia	1,841.20	14	20	34
	Austria	1,489.60	26	1	27
	Brazil	134.40	0	4	4
	Canada	3,025.60	24	39	63
	Croatia	392.00	7	0	7
	Czech Republic	748.00	11	0	11
	Denmark	1,422.40	17	14	31
	Estonia	358.40	11	3	14
	Finland	1,915.20	30	7	37
	France	2,486.40	33	19	52
	Germany	10,592.80	154	56	210
	Greece (no branch payment)	969.00	15	12	27
	Hungary	593.60	10	1	11
	Italy	5,306.40	65	47	112
	Japan	3,044.80	19	56	75
	Korea	940.80	0	28	28
	Netherlands	2,475.20	37	12	49
	New Zealand	897.06	10	10	20
	Norway	3,158.40	36	34	70
	Poland (no branch payment)	1,064.00	14	2	16
	Slovakia	798.20	13	2	15
	Spain (payment in early 2018)		82	64	146
	Sweden	4,297.60	41	53	94
	Switzerland	2,049.60	30	11	41
	UK&Irl	3,995.40	41	48	89
	USA	11,101.80	96	106	202
	1 National Branches Total	65,094.86	836	649	1485
	2 Non-Branch Members				
	2017	3,602.00	46	6	52
	2018	1,584.00			
	2 Non-Branch Members Total	5,186.00			
	3 Royalties	14,232.37			
	4 Miscellaneous				
	Address Label Sales	466.18			
	FAM Advertising (2015-2017)	7,757.71			
	FAM Back Issues	90.00			
	4 Miscellaneous Total	8,313.89			
	5 Interest	0.24			
	Receipts Total	92,827.36			

AIBM-IAML-IVMB

Treasurer: Thomas Kalk - treasurer@iaml.info

B		€
Expenditure		
1	Fontes Advertising Manager	-1,904.53
	Fontes Editor Honorarium	-2,000.00
	Fontes Production & Postal Costs 2017	-38,098.87
1	Fontes Artis Musicae Total	-42,003.40
2	Secretary General Honorarium	-2,000.00
	Secretary General Office Expenses	-42.15
2	Secretary General Total	-2,042.15
3	Treasurer Honorarium	-2,000.00
	Treasurer Office Expenses	-105.54
3	Treasurer Total	-2,105.54
4	IAML Brochure	-834.38
	Webmaster Honorarium	-1,500.00
	Website Editor	-1,500.00
	Website Host	-439.91
	Website Infrastructure (Drupal)	-4,843.20
	Website SurveyMonkey	-105.00
4	Website/Marketing Total	-9,222.49
6	Travel	-15,846.95
7	Membership Fees	-2,371.19
8	Outreach Total	-210.00
9	Bank charges	-577.17
10	Miscellaneous / Incorporation	-4503.99
	Expenditure Total	-78,882.88

Summary

	€
Association funds at 01.01.2017	27,548.21
Receipts 2017	92,827.36
Sub-total	120,375.57
Expenditure 2017	-78,882.88
TOTAL	41,492.69
Association funds at 31.12.2017	
Postbank	41,492.69
Postbank Kapital Plus	0.00
Postbank Total	41,492.69

Attested: Thomas Kalk
Auditors:
Verena Funtenberger and
Andreas Linne

Association Internationale des Bibliothèques, archives et centres de documentation Musicaux
(AIBM)

International Association of Music Libraries, archives and documentation centres (IAML)

Internationale Vereinigung der Musikbibliotheken, Musikarchive und
Musikdokumentationszentren (IVMB)



ACCOUNTS 2017
PROPOSED BUDGET 2018-2020

	2017		2018	2019	2020
	Estimate	Actual	Estimate	Estimate	Estimate
INCOME					
National Branches	73.000	65.095	74.500	74.500	74.500
Other members	5.000	5.186	5.000	5.000	5.000
Misc	3.000	8.314	3.000	3.000	3.000
Royalties	10.000	14.232	10.000	10.000	10.000
Interest	0	0	0	0	0
Outreach donations	0	0	0	0	0
TOTAL	91.000	92.827	92.500	92.500	92.500

EXPENDITURE					
Fontes printing & shipping	45.000	38.099	40.000	40.000	35.000
Fontes ed. fees & expenses	3.000	3.905	3.000	3.000	3.000
Sec. Gen. fees & office exp.	2.500	2.042	2.500	2.500	2.500
Treasurer fees & office exp.	2.500	2.106	2.500	2.500	2.500
Webmaster	1.500	1.500	1.500	1.500	1.500
Web editor + assistant	2.250	1.500	2.250	2.250	2.250
WebSpace Host	600	440	600	600	600
Web Infrastructure (Drupal)	4.000	4.843	3.000	3.000	0
Web General	250	105	250	250	250
Travel	20.000	15.847	20.000	20.000	20.000
Programme committee	1.000	0	1.000	1.000	1.000
Membership dues	3.000	2.371	3.000	3.000	3.000
Bank charges	600	577	600	600	600
Misc.	1.000	5.338	1.000	1.000	1.000
Outreach materials	1.000	0	1.000	1.000	1.000
Outreach conferences	1.500	210	1.850	1.850	1.850
TOTAL	89.700	78.883	84.050	84.050	76.050

SUMMARY	2017		2018	2019	2020
	Estimate	Actual	Estimate	Estimate	Estimate
1st Jan balance	27.548	27.548	41.492	49.942	58.392
Income	91.000	92.827	92.500	92.500	92.500
SUBTOTAL	118.548	120.375	133.992	142.442	150.892
Expenditure	89.700	78.883	84.050	84.050	76.050
31st December balance	28.848	41.492	49.942	58.392	74.842
31st PostBank Giro		41.492			
31st PostBank KapPlus		0			
Total		41.492			

Essen, den 6. Juni 2018

Protokoll der IAML-Kassenprüfung

Frau Verena Funtenberger und Herr Andreas Linne haben am 6. Juni 2018 die Kassenprüfung für das Haushaltsjahr 2017 der IAML durchgeführt.

Die Bankauszüge für die Einnahmen und Ausgaben waren vollständig vorhanden.

Die Belege für die Einnahmen und Ausgaben wurden stichprobenartig überprüft, und es wurden keine Mängel festgestellt. Die Konten sind vorbildlich geführt.

Dem Schatzmeister Thomas Kalk kann eine einwandfreie Führung der Finanzen der IAML bescheinigt werden.

IAML account audit protocol

Verena Funtenberger and Andreas Linne audited the IAML account for the financial year 2017 on 6 June 2018.

The bank statements for income and expenditure were fully available.

Evidence of income and expenditure were checked and no deficiencies were noted. The accounts are presented in exemplary fashion.

The Treasurer Thomas Kalk can be stated to have properly managed IAML's finances.

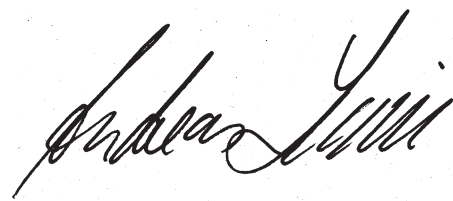
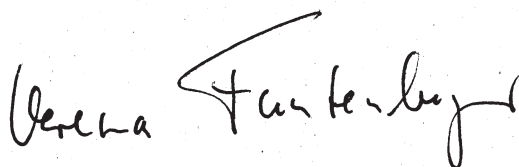
Protocole de l'audit des comptes de l'AIBM

Verena Funtenberger et Andreas Linne ont vérifié les comptes de l'AIBM pour l'exercice 2017 le 6 Juin 2018.

Les relevés bancaires pour les revenus et les dépenses étaient entièrement disponibles.

Les preuves des revenus et des dépenses ont été vérifiées au hasard et aucune contradiction n'a été constatée. Les comptes sont tenus de façon exemplaire.

Nous certifions que le trésorier Thomas Kalk a effectué une bonne gestion des finances de l'AIBM.



IAML membership by country (2013-2017*)

Year	2013	2014	2015	2016	2017
Total	1736	1646	1584	1624	1553
Armenia	2	2	2	2	1
Australia	54	46	39	39	37
Austria	30	28	28	27	27
Belgium	32	31	23	24	23
Brazil	4	3	5	6	8
Bulgaria	1	1	1	1	1
Cameroon	1	0	0	0	0
Canada	65	69	77	65	56
China	2	5	3	3	3
Croatia	7	7	7	7	7
Cuba	2	2	1	1	1
Czech republic	12	12	12	11	11
Denmark	43	39	37	35	31
Estonia	12	13	13	13	15
Finland	63	65	30	38	36
France	70	52	44	58	58
Germany	221	217	216	217	214
Greece	1	1	2	25	30
Hong Kong	6	4	2	3	4
Hungary	12	12	12	12	11
Iceland	2	2	2	2	1
Indonesia	1	0	0	0	0
Ireland	7	7	7	7	8
Israel	3	3	2	1	1
Italy	124	103	111	117	117
Japan	76	76	74	80	79
Latvia	2	2	2	2	2
Lithuania	4	4	3	4	5
Luxembourg	3	3	2	1	0
Netherlands	59	57	57	50	49
New Zealand	21	20	21	19	22
Nigeria	1	1	1	1	1
Norway	78	71	52	65	72
Poland	16	17	17	18	17
Portugal	2	2	2	2	2
Qatar	0	0	1	1	1
Romania	1	0	0	1	1
Russia	10	6	3	1	1
Serbia	1	1	1	1	1
Singapore	2	1	1	1	1
Slovakia	13	14	14	16	16
Slovenia	1	1	1	1	1
South Africa	1	0	2	2	2
South Korea	1	1	30	32	27
Spain	151	144	139	144	129
Sweden	120	111	99	97	97
Switzerland	49	47	45	43	43
Taiwan	0	0	1	2	1
Turkey	1	1	1	1	1
Ukraine	1	1	1	1	1
United Kingdom	85	86	88	80	86
USA	260	255	250	244	194
COUNTRIES	50	46	49	50	49

* numbers for 2017 as of 31 December 2017

numbers from national branches and countries may deviate